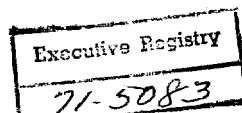


SECRET



7 October 1971

MEMORANDUM FOR: Executive Director-Comptroller

SUBJECT : Report of Cable Secretariat Operations
1-30 September 1971

1. The workload in September 1971 totaled 65,811 items, 3% more cables than September of last year.

2. As of 30 September we had an assigned strength of [REDACTED] persons.

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25X1A

3. [REDACTED] Chairman, Fine Arts Commission, accompanied [REDACTED] to the Government Printing Office on 8 September to look at a new type of carpet tile in use. As a result of this visit, [REDACTED] recommended, and Director of Logistics approved an experimental installation of carpet tile in the Cable Secretariat press room for test and evaluation. We hope to have the installation completed during the month of October.

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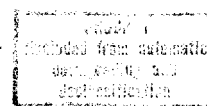
4. [REDACTED] visited the Xerox Corporation's local office on 27 September for a demonstration of a new office copier, more compact than the larger Xerox models currently in use, but comparable in speed and quality. We are looking into the possibility of replacing some of our Xerox equipment with this smaller model.

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[REDACTED]
Deputy Cable Secretary

HS/HIC- 9/13

SECRET



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ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM:

Deputy Cable Secretary

EXTENSION

5838

NO.

DATE

7 October 1971

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. Executive Director-
Comptroller

10/7

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11. Cable Secretariat
1A-53 Hqs.

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15.

Approved For Release 2001/08/01 : CIA-RDP84-00499R000600020022-5